



Monthly meeting of Village Commissioners of Kings Square
Date: May 19, 2026

Present: Chair Michael Keith, Vice Chair John Foote, Commissioner Doug MacLean, Commissioner Ric Hamilton and Clerk Judy Rafuse

Firefighters: Chief Wayne Johnstone, Deputy Chief Tom Whitman, Firefighter Vaughn Gates and Firefighter Ron Rafuse

Regrets: Commissioner Kevin Ernest

Guests:

Call to Order: Chair Keith called the meeting to order at 7:30pm.

1. **Approval of Agenda:** Commissioner Doug MacLean made a motion to approve the amended agenda to add 7e-bus shelters. Commissioner Hamilton seconded. Carried
2. **Approval of previous month's minutes:** Commissioner MacLean made a motion to accept the minutes with the following amendment under item 5: staggering of the purchase of outdated tires was considered, however safety dictated they be replaced at this time. Vice Chair John Foote seconded. Carried
3. **Accounts:** Clerk Rafuse presented the Bank reconciliation which showed a balanced back account. Accounts payable reports were reviewed. Commissioner MacLean made a motion to accept the accounts payable reports as presented, Commissioner Hamilton seconded. Carried. Comparative Income Statement was reviewed.
4. **Fire Department-**
 - April Incident Report-** 17 incidents reported (attached in monthly package)
 - Fire Chief's Report-** Chief Johnstone noted the increased amount of activity around the facility of late. Michelin Waterville has been granted approval to house their Survival Training System trailer in the yard for 1 month. Michelin is training personnel each Wednesday and has offered Waterville Fire Department training for 3 personnel each week.

Waterville Fire Department started the live fire apparatus May 18th and everything is working properly. There may need an adjustment to the water supply to that apparatus. WDFD is developing a policy for the use of the Live fire trainer.

Minister Masland of the Department of Emergency Management was through the facility for a tour last month along with MLA Chris Palmer. Chief Johnstone reported she was impressed with the amount of investment in the property. This site is reportedly being considered as a regional training site under the new Fire Modernization Plan.

She made it clear that Fire Commissions and Village Commissions would remain in place. The questions around the roll out of the proposed plan remain unanswered. Kings County fire service is in good shape, however there are others that are not!

Kingston Fire Department Youth group also toured the facility.

Building Rental Report- Banquet Hall 20 paid, 12 Free, Banks Room 7 paid, 9 free, kitchen 3 free.

5. **Fire Department Maintenance Report:**

Building Maintenance: Safety Source is coming to service the washing machine. It should be done every 2 years and extends the warranty for 10 years. Fans on the apparatus floor have all been changed, however need some modification for shut off/on. Bug Zappers have been installed in Village office and large one on apparatus floor. Air conditioner unit installed in Village office. Radio room air conditioning unit will be installed soon.

Buckets of chemical fly bait have been placed outside the building and seem to be working. Ladies' washroom in banquet hall has a broken handle in the large stall. This appears to be caused by "alternate methods" of flushing. An automatic flusher will be installed.

Truck tires that were required to be changed have been.

New valves for Big Flow have been ordered.

Unit 21- dropping air, leveling valve on back end also leaks. Waiting for repair but ok for service.

6. **Correspondence:** Email from Cambridge Elementary School principal regarding playground funding. Some new equipment has been purchased. Email states funding is being suspended at this time. The Village Commission approved funding of \$2000 each year for 4 years and it has not been paid out. Clerk to follow up.

Copy of letter to Nova Scotia Federation of Municipalities from Department of Emergency Management. The letter explains what will be required of each municipality for the introduction of the Fire Modernization plan.

7. **Business Arising from the Minutes:** JAAC- no report

Building Modification Report- Walls by the Banks Room have been insulated for noise reduction.

The walls, ceiling and lighting is done in the new negative pressure room. Larry Morse Electrical is coming to put in switches and monitors. Floor tiles will go down next week and the PPE stalls will arrive early June.

The addition is being worked on currently.

Communication to the Water supply building is currently disconnected while work is ongoing. Benches-2 new benches have been installed with trash/recycle cans beside them. (Camro Place and Timbridge). Chair Kieth is still working to get one placed at the entrance to Woods Subdivision.

Bus shelter- pane of glass was broken on the new bus shelter at Rafuse Rd. New glass has been ordered and will arrive in about 8 weeks.

8. New Business:

9. Other Business: Chief Johnstone asked about setting up a meeting with Annapolis Valley First Nations. Clerk Rafuse will reach out to the Council.

Applications for Community Enhancement Grants went out today.

Village of Kings Square AGM to be held June 9th, 2026 at 8pm at the Waterville Fire Hall.

10. FYI:

11. Adjournment: Vice Chair Foote made a motion to adjourn at 8:24pm.

12. Next meeting: Commissioners only-May 26, 2026 at 7pm

Village of Kings Square Commissioners Monthly meeting, June 16th, 2026, time to be determined.