



Monthly meeting of Village Commissioners of Kings Square
Date: December 16, 2025

Present: Chair Michael Keith, Vice Chair John Foote, Commissioner Ric Hamilton, Commissioner Kevin Ernest, Commissioner Doug MacLean and Clerk Judy Rafuse

Firefighters: Chief Wayne Johnstone, Deputy Chief Tom Whitman, Firefighter Vaughn Gates and Firefighter Ron Rafuse

Regrets:

Guests:

Call to Order: Chair Keith called the meeting to order at 7:55pm

1. **Approval of Agenda:** Chair Keith noted to add "Sidewalk tractor" to the agenda. Commissioner Ernest made a motion to approve the agenda as amended. Commissioner Hamilton second. Carried.
2. **Approval of previous month's minutes:** Commissioner MacLean made a motion to approve the minutes as circulated. Commissioner Ernest second. Carried.
3. **Accounts:** Clerk Rafuse gave the overview of the bank account showing a balanced account. Vice Chair Foote made a motion to accept, Commissioner Ernest second. Carried.
Accounts payable reports were reviewed. Commissioner Hamilton made a motion to accept the reports as presented. Commissioner Ernest second. Carried.
The Comparative Income Statement was reviewed. A question was asked about a post to Sidewalk Capital. Clerk Rafuse will check into.
4. **Fire Department-** Chief Johnstone noted calls for November were lower than previous months. Capital budget items are being looked at and getting some quotes that are substantially higher than they were when the budget was prepared. Quotes for items still on the capital budget will be worked on. Meetings are being held to begin preparing the 2026/2027 budget.
November Incident Report- attached
Fire Chief's Report- Starting January 1st, 2026, Craig Foote will be Deputy Chief replacing Everett Dominey.
Building Rental Report- attached

5. **Fire Department Maintenance Report:** Roof repair was not completed because of the early snowfall. The thermostat from the Banks Room has been moved to the village office because of the A/C being left on cold causing the furnace to work overtime.
A/C in the Banquet Hall has been separated electrically so the heat pump and in-floor heat are not working against each other.
A/C in the Radio Room should be done in April to get ahead of warmer weather.
Tablets in Units 12 and 21- 21 works and 12 doesn't.
Firefighter Rafuse noted that the neighbour next to the Woodville Fire Hall would like to purchase some land from the Village. The consensus was no, we won't be selling any land.
Truck Maintenance- Unit 11 needs parts for the foam system. Until 21 having thermal imaging camera installed.
6. **Correspondence:** Christmas cards were received from Premiere Houston and the County of Kings. The Village Commission received an invitation to attend the swearing-in ceremony for the Chief and Council of the Annapolis Valley First Nations, Monday December 22 at 2:30pm
7. **Business Arising from the Minutes: JAAC-Meeting** was cancelled due to lack of quorum. Next meeting January 14th, 2026.
Building Modification Report- no update. Next meeting in January 2026.
Benches-Chair Keith has a quote for 3 benches and 1 trash receptacle with the Village name on the benches for \$8000 from Barco Products. Commissioner Hamilton moved to purchase the above items, Vice Chair Foote second. Carried.
8. **New Business: Update on meeting with Department of Public Works-** All commissioners were in attendance as well as Chief Johnstone. A budget of \$800,000.00 was presented to build a trail from Highway 1 to the Michelin plant. Perhaps some of the costs could be absorbed during construction of the roundabout. The maintenance of the multi-use trail (sidewalk) will be the responsibility of the village.
Tractor: Chair Keith brought up the idea to put the village name on the sidewalk tractor. Everyone agreed this would be helpful in showing residents who is responsible for plowing the sidewalks. He will discuss with the drivers about where the best place to put it will be.
9. **Other Business:** Commissioner Hamilton asked if a lawyer had been contacted about the village name change. Clerk Rafuse noted she had spoken to Jason Haughn, Municipal Advisor who noted the village shouldn't need any changes to deeds unless we were selling land. The will of the Commission was to follow up for a legal opinion. Clerk Rafuse will follow up.
10. **FYI: Commissioners only meeting January 13, 7pm in the Village office.**
11. **Adjournment:** Vice Chair Foote made a motion to adjourn at 8:51 pm.