



**Monthly meeting of Village Commissioners of Cornwallis Square
April 15, 2025**

Present: Chair Michael Keith, Vice Chair John Foote, Commissioner Doug MacLean, Commissioner Ric Hamilton, Commissioner Sara White and Clerk Judy Rafuse

Firefighters: Chief Wayne Johnstone, Deputy Chief Tom Whitman, Firefighter Vaughn Gates and Firefighter Ron Rafuse

Absent:

Guests: Jason Haughn, Municipal Advisor

Call to Order: Chair Keith called the meeting to order at 7:30pm.

1. **Approval of Agenda:** Motion to approve amended agenda to correct next meeting date to read May 29th, 2025 and add correspondence from Bryce Johnstone. Moved by Vice Chair Foote, Second by Commissioner White. Carried
2. **Approval of previous month's minutes:** Motion to approve the previous months minutes by Commissioner MacLean, second by Commissioner White. Carried.
3. **Accounts:** The Village Clerk presented the accounts showing a bank balance of \$599,840.96, GIC of \$250,000.00. All payroll remittances are up to date.
4. **Fire Department Incident Report:** as attached
5. **Fire Department Chief's Report:** Chief Johnstone reported on a meeting he attended at Annapolis Valley First Nation (AVFN) with Deputy Chief Whitman and the village clerk. Sarah Toole and Mike Minard, EMO Manager attended on behalf of AVFN. Items discussed included: Wild Fire Day, May 3rd. WDFD was asked to attend with a couple of trucks for display. Draft Memorandums of Understanding were reviewed and discussed. The purpose of the MOU is to ensure everyone has the same messaging for responding to incidents on Annapolis Valley First Nation.

A meeting is also being planned for AVFN, WDFD, DNR and RCMP at a future date.

Chief Johnstone noted the funeral service for retired firefighter Don Foster was well attended and thanked the commissioners who attended.

Harassment training has seen 3 sessions completed. The Village clerk will contact those who have not complete the course to find a time to set up another session.

Building Rentals: as attached

6. **Fire Department Maintenance Report:** Firefighter Gates reported that the roof repairs will be completed soon. They are looking at the best way to proceed.
7. **Correspondence:** 2 requests for a donation to Central Kings Safe Grad and a request from Bryce Johnstone to explore the cost to place a permanent wreath holder at the Veteran's Monument
8. **Old Business: Name Change-** Commissioner White moved the adoption of the following resolution:

Whereas Section 404A of the Municipal Government Act provided a mechanism to all a village commission to request that the Governor in Council change the name of a village to a name chosen by the commission; and

Whereas the Village commissioners of the Village of Cornwallis Square have consulted widely with the local communities and residents; and

Whereas the Village wishes to promote a more vibrant and inclusive community spirit; and

Whereas the Village wishes to have its name clearly indicate, for residents and the wider public, where it is;

Therefore, Be It Resolved that the Commission approves the Village of Cornwallis Square change its name to the ***Village of Kings Centre***.

Seconded by Vice Chair Foote

Commissioner MacLean made a motion to amend the wording of the motion from Kings Centre to Kings Square. Second by Commissioner Hamilton

Discussion was held on the amendment. The question was called. Motion was carried 3 in favor, 1 against.

Discussion was held on the original motion, as amended with the change of the name to ***Village of Kings Square***.

Motion carried.

JAAC- Commissioner MacLean reported that a BBQ to recognize Kings Autism Awareness Month will be held Monday, April 28th at the Municipality of Kings Complex.

Trash Cans for along sidewalks have been ordered.

9. **New Business: Sweeping of sidewalks-** an estimate from Howard Little Excavating to sweep the small rocks off the sidewalks left from the winter plowing was received. The estimate is \$1500.00. This would be completed early in May 2025. Commissioner White moved to allot \$1500.00 to have the sidewalk swept. Second by Vice Chair Foote. Carried.
- Community Grants-** Commissioner MacLean had a question from a group asking about eligibility. The Village Clerk was asked to do a call for applications for Community Enhancement Grants to eligible groups that includes communities within the village, schools, Home and School groups, Women's Institute, etc.

Update on meeting with Kings Transit- Chair Keith, Vice Chair Foote, Commissioner MacLean and Village Clerk attended a meeting with Kings Transit management to discuss partnering on the purchase and installation of new bus shelters. The response from Kings Transit was very favorable. We were asked to get prices and report back.

Update on meeting with MLA Chris Palmer- Chair Keith, Vice Chair Foote, Commissioner MacLean and Village Clerk met with MLA Chris Palmer to discuss several issues including the horses on sidewalks/trails, painting of crosswalks, new crosswalks, lights on crosswalks and who is responsible for repairing them.

MLA Palmer will check on the above and get back to us.

Building Modification meeting- Commissioner Hamilton is the Village representative on this committee and reported they had met. Discussion was held on negative pressure rooms, using existing space, adding new space and potential costs. More meetings to follow.

A/C Unit- the new unit is in but the duct work has to be modified to get it all hooked up.

Accessible Fire Alarms- the electrician is ready to begin work on the modifications for accessible fire alarms. We have received a grant for this work.

Request for funding for Central Kings Rural High Safe Grad. Commissioner MacLean made motion to donate \$1000.00 to the Central Kings Safe Grad committee. Commissioner White second. Carried.

Veterans' memorial- Commissioner MacLean made a motion to ask Bryce to look into the price for a permanent stand for a wreath at the Veteran's Monument. Commissioner Hamilton second. Carried.

2025-2026 Budget was presented- Vice Chair Foote voted to accept the proposed budget for the Village and Waterville and District Fire Department. Commissioner Hamilton second.

Commissioner White noted the operating budget for the Fire Department was over by \$5600.00. Chair Keith noted the fluidity of said budget because of the nature of the service.

Motion carried, 3 in favor, 1 against.

10. **Other business:** Jason Haughn, Municipal Advisor did not have too much to update. He asked that we send him notes on anyone having trouble logging into Brightspace to complete the Code of Conduct training.

11. **FYI-next Commission Only meeting,** Tuesday April 22, 2025 at 7pm

12. **Adjournment:** Vice Chair Foote moved to adjourn at 8:39pm.