



**Monthly meeting of Village Commissioners of Cornwallis Square
November 19, 2024**

Present: Chair Michael Keith, Vice-Chair John Foote, Commissioner Doug MacLean, Commissioner Ric Hamilton, Commissioner Sara White and Village Clerk Judy Rafuse

Firefighters: Chief Wayn Johnstone, Firefighters Vaughn Gates and Ron Rafuse

Absent:

Guests:

Call to Order: Chair Keith called the meeting to order at 7:30pm

- 1. Approval of the Agenda:** Add 7d- Land Acknowledgement, 7e- VCED (Funding formula proposed by Municipality of Kings, 7e- Remembrance Day, FYI- Equity and Anti-racism symposium. Commissioner MacLean moved the acceptance of the amended agenda. Vice-Chair Foote second. Motion carried
- 2. Approval of previous month's minutes:** Moved by Commissioner White, second by Commissioner MacLean. Motion carried.
- 3. Accounts:** Clerk Rafuse reviewed the accounts and noted some actions needed. There was also discussion about paying bills during a postal strike. We will deliver payments to those close and contact others to make arrangements. Receiving of accounts moved by Vice Chair Foote, second by Commissioner White. Motion carried.

4. **Fire Department Incident Report:** as reported by Chief Wayne Johnstone.
5. **Fire Chief's Report:** Chief Johnstone reported that as of Thursday night the encrypted TMR system for radios will be implemented. All equipment has been installed and training has taken place. The Training Tower has been used by Kentville and Berwick Fire Departments in the past month.

The quote for the pager lease has been received. The monthly lease amount is \$1019.75, \$4 less than currently.

6. **Building Rentals:** Banquet Hall- 38 uses, Banks room- 5 uses
7. **Fire Department Maintenance Report:** Budget figure for vehicle maintenance will be over for 2024-2025. Trucks will be going to the Bligh Boys for maintenance with the change at Valley Volkswagon. Chief Johnstone mentioned the Ladder truck will be attending the funeral of former Aylesford Fire Chief Jim Franey.
8. **Correspondence:** Final report from 4-H for the Community Enhancement Grant they received. Also an email from Ruby Lawrence regarding a name to potentially be added to the cenotaph. Also, a note from Department of Public Works concerning a resident request for a crosswalk light at Black Rock Rd and Maple Street. ACTION: Village Clerk to write a letter to Department of Public Works regarding a light at Maple Street and Black Rock Rd (red on Black Rock Rd and yellow on Maple Street), also inquire about a crosswalk at Black Rock Rd and Highway 1.

9. **Business Arising from the Minutes:**

Code of Conduct for Commissioners- The Provincial Code was approved by the commissioners last month. A signature page has been added for each to sign.

Village name change- Commissioner White to circulate the Top 5 ranked submitted names

Credit Card Policy- to be amended and re-sent.

10.New Business:

Disposal of surplus equipment and files- a policy needs to be created. We could look to see if Acadia Public Archives or Provincial Public Archives would want any of the old files. Chief Johnstone mentioned the Fire Department surplus has historically been donated to other departments or destroyed. Noted- we must ensure when surplus is donated to other departments that the liability is removed from us.

Updating Sage Accounting- Commissioner Hamilton is working on this. A new chart of accounts is being developed.

Land Acknowledgement- Vice Chair Foote asked that a Land Acknowledgement statement be added to the beginning of all public meetings. Commissioner White will contact Annapolis Valley First Nation to confirm the wording proposed is acceptable.

Remembrance Day- Chair Keith noted the service at the cenotaph in Waterville was well attended. Commissioner MacLean represented the Village at church and at the cenotaph. Chief Johnstone read the names of the roll.

Firefighter Serge Faucher rented a PA system for the service. Moved by Commissioner Hamilton, second by Commissioner MacLean to reimburse Firefighter Serge Faucher for the total amount (\$17.25)

VICE/VCEP- Chair Keith explained the funding formula proposed by the County of Kings. Additional meetings with villages are being held November 25th, 6-8pm and December 2, 2-4pm.

Bus Shelter- the new glass has been installed in the bus shelter by Central Kings High School.

11.FYI: Chair Keith and Firefighter Gates were asked to meet with Nova Scotia Power about the building of the water storage building. NSP is looking to build these building as well.

Noted- Village clerk to send the dates of Village Commission meetings to the 3 Kings County Councillors that represent our area.

Garbage cans in Cambridge- Commissioner White suggested we find out who placed the garbage cans in Cambridge and gift them with a small token of our appreciation.

12.Next Commissioners meeting- November 26, 7pm.

13.Next Village Commission Meeting- December 17, 2024, 7:30pm.

14.Adjournment- Moved by Vice Chair Foote at 9:38pm