

The regular monthly meeting of the Village Commissioners of Cornwallis Square was held in the village office, Cambridge on **TUESDAY, JUN. 18, 2024.**

IN ATTENDANCE: Chairman – Keith
Commissioners – Foote, Hamilton, White, MacLean
Clerk – Bill Farrell

Fire Department – Chief Johnstone, Fire Fighters Gates and Rafuse

Guests – County Councillor- Dick Killam,
Dan Keddy

CALL TO ORDER: The Chairman called the meeting to order at 7:30 p.m.

MINUTES:

**MOVED BY COMMISSIONERS WHITE AND FOOTE THAT
THE MINUTES OF THE REGULAR MEETING HELD ON MAY 21, 2024,
BE APPROVED AS PRESENTED. MOTION CARRIED**

ACCOUNTS PAYABLE:

The Clerk presented the invoices for May & Jun. To be paid \$52,591.93 and paid during the month \$3,198.17

**MOVED BY COMMISSIONERS WHITE & HAMILTON THAT THE
INVOICES BE PAID AS PRESENTED AND TO RATIFY THOSE PAID DURING
THE MONTH. MOTION CARRIED**

FIRE DEPARTMENT:

- May. Incident Report.
- We received the 1st ½ of Kings County Fire Protection funds, \$163,550.00.
- County Fire Funding Policy – The Village Commission will arrange to meet with Rob Frost, Kings County ACO to discuss the fire funding policy and review the contract that we will enter into.

CORRESPONDENCE:

- The Board of Kings Transit Authority approved to participate in the cost of our 4 new bus shelters.
- 5 Year Capital Plan – The County requested we submit a 5 year capital plan by June 19. Our 5 year plan was emailed in on June 20th to Kevin Wheaton, Kings County Financial Analyst.

BUSINESS ARISING FROM MINUTES:

- Clerk's Retirement – The Clerk notified the Village Commission that he is ready to retire. The clerk will stay on until they find a replacement.
- Asset Management Plan. The plan requires that we list all the assets we own, and establish their value and when they will expire. Prepare a funding policy to replace expired assets.

OTHER BUSINESS:

- Community Project Funding – We received 5 requests for funding.
Cambridge Community Centre – 6,000.00; Waterville Rec. Club 23,000.00;
Grafton Community Centre - 7,500.00; Woodville Community Centre 7,861.00;
Cambridge Elementary – hope to raise 50,000.00 but no request amount.
4H Club will submit a request, not received yet.

**MOVED BY COMMISSIONERS HAMILTON & MACLEAN THAT THE
VILLAGE COMMISSION POSPTONE THIS UNTIL NEXT MONTHS EETING.
MOTION CARRIED**

- Auditors Draft Financial Statement – We received the Auditors Draft Statement for the Village year ending Mar. 31, 2024.

**MOVED BY COMMISSIONERS FOOTE & HAMILTON THAT THE
VILLAGE COMMISSION APPROVE THE AUDITORS DRAFT FINANCIAL
STATEMENT MOTION CARRIED**

- Capital Spending for 2024-2025 – We must be sure to adhere to our Procurement Policy.
- The Fire Department chicken BBQ held last week was sold out and went well.

Guest:

- Dick Killam – County in camera items. Request to put housing on county land. It could be rental units and income for the county.
- Dan Keddy – Community Grant Funding - should be pro rated based on \$7,500.00 max per community. - If you have a charity # Micro Soft is free.

ADJOURNMENT: There being no further business and **MOVED BY
COMMISSIONER FOOTE**, meeting adjourned at 8:30p.m.

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Michael Keith, Chairman

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William Farrell, Clerk