

The regular monthly meeting of the Village Commissioners of Cornwallis Square was held in the village office, Cambridge on **TUESDAY, FEB. 20, 2024.**

IN ATTENDANCE: Deputy Chairman – Foote
Commissioners – Keith, Hamilton & White
Clerk – Bill Farrell

Fire Department – Chief Johnstone, Fire Fighters Gates and Rafuse

Guests – Simon Holleman

CALL TO ORDER: The Vice Chairman called the meeting to order at 7:30 p.m.

MINUTES:

**MOVED BY COMMISSIONERS WHITE AND KEITH THAT THE MINUTES
OF THE REGULAR MEETING HELD ON JANUARY 16, 2024, BE
APPROVED AS PRESENTED. MOTION CARRIED**

FIRE DEPARTMENT:

- Fire Department –Jan. Incident Report
- Capital Spending 2024-2025- There will be no large projects for the coming year. There will be a number of smaller projects.
- I Am Responding – Is not working at Station 2.

BUSINESS ARISING FROM MINUTES:

- Village Name Change News Letter. Commissioner Sara White checked our pricing for printing and delivery of the news letter. Printing quotes - Mister Printer quoted fast turnaround \$646.00 +tax or 7-10 days \$409.00 +tax. Staples quoted \$1,420.00 + tax. Delivery Service -Valley Flyer Service quoted \$155.61 + tax.

**MOVED BY COMMISSIONERS KEITH & HAMILTON THAT THE
VILLAGE HIRE MISTER PRINTER PRINT TO PRINT THE FLYERS AT
\$409.00 +tax. AND HIRE VALLEY FLYER SERVICE TO DISTRIBUTE THE
FLYERS FOR \$155.61 + tax. MOTION CARRIED**

- Highway 101 Interchange in Cambridge – There is a meeting tomorrow night at 6pm. At the Fire Hall with representatives from the Department of Highways, Village Commission, County of Kings and Michelin.
- Application for an Accessibility Grant – We submitted an application to replace the existing fire alarm panel plus upgrades to meet accessibility requirements and to paint Handy Cap Parking lines and install signs.

BUSINESS ARISING FROM MINUTES: Continued

- Sidewalk Plow - Snow Blower - We had a breakdown. A shaft spline broke in the blower gear box and was fixed. A new gear box is \$1,300.00 plus \$400.00 to install, as compared to a new Snow Blower at \$15,000.00

**MOVED BY COMMISSIONERS HAMILTON & WHITE THAT THE VILLAGE PURCHASE A NEW GEAR BOX FOR THE SIDEWALK PLOW.
MOTION CARRIED**

ACCOUNTS PAYABLE:

The Clerk presented the invoices for Feb. & Mar. To be paid \$67,219.52 and paid during the month \$28,193.22

**MOVED BY COMMISSIONERS KEITH & WHITE THAT THE INVOICES BE PAID AS PRESENTED AND TO RATIFY THOSE PAID DURING THE MONTH.
MOTION CARRIED**

CORRESPONDENCE:

- Donation to Fire Department- Bryce Johnstone submitted 2 small bills totaling \$32.27 re: flags etc. at the Waterville War Memorial. He is not asking for payment but would like a donation tax receipt. The Village does not issue donations tax receipts.

**MOVED BY COMMISSIONERS KEITH & WHITE THAT THE VILLAGE PAY BRICE JOHNSTONE FOR THE INVOICES SUBMITTED.
MOTION CARRIED**

OTHER BUSINESS:

- Epson Projector Quote- EOSIN 1781 data projector installed - \$1,932.00 + tax.
A UN65TU7000 smart TV installed \$1,339.00 + tax.

**MOVED BY COMMISSIONERS WHITE & HAMILTON THAT WE CARRY OVER THE PURCHASE OF THE PROJECTOR SYSTEM INTO NEXT YEARS BUDGET
MOTION CARRIED**

- Application for Heat Pump Funding - We submitted an application for funding for a Heat Pump System for the Waterville Fire Hall. If we qualify the system will cost \$44,000.00 and the grant will be 75% or \$33,000.00. Leaving our cost at \$11,000.00

- 4 New Bus Shelters - The bus shelter frames are installed. The glass arrived last week. Waiting on weather to install glass. Solar lights in three units are not working.

- Joint Accessibility – Mike's Term is up May 20, 2024. We need a replacement.

ADJOURNMENT: There being no further business and MOVED BY COMMISSIONER WHITE, meeting adjourned at 8:40p.m.

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Colin Best, Chairman

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William Farrell, Clerk