

# Accountability Best Practice

## **Purpose:**

To maintain accountability of fire personnel at an incident. The accountability practices should be used for training and emergency scenes.

## **Practice:**

1. A two (2) tag system will be used with the Fire Department name and firefighter's name on the tag, as a minimum.
2. All personnel arriving on scene should remove one accountability tag and place on the driver's side mirror or a clip board ring of the apparatus they arrived on.
3. All personnel making entry into a dangerous area (defined as any area that requires SCBA, charged hose line, and special protective clothing or in which a firefighter is at risk of becoming lost, trapped or injured by the environment or structure) should provide their second accountability tag to the accountability person assigned as the door manager. The accountability tag should be returned to the person that made entry after they exit the dangerous area.
4. If a PAR (Personnel Accountability Report) is requested by command, it is the Officers responsibility to know crew is together and safe. Any personnel not accounted for should be relayed to command immediately.