

The regular monthly meeting of the Village Commissioners of Cornwallis Square was held in the village office, Cambridge on **TUESDAY, SEPTEMBER 17 2019.**

**IN ATTENDANCE:** Chairman – Simon Holleman  
Commissioners – Keith, Foote, Quartermain and Cooke.  
Clerk – Bill Farrell  
Fire Department – Chief Johnstone, Firefighter Gates and Rafuse

**Guest:** Councilor Hirtle sent his regrets that he could not attend.

**CALL TO ORDER:** The Chairman called the meeting to order at 7:30 p.m.

**MINUTES:** **MOVED BY COMMISSIONERS QUARTERMAIN AND COOKE  
THAT THE MINUTES OF THE REGULAR MEETING HELD ON  
AUGUST 20, 2019, BE APPROVED AS CIRCULATED.  
MOTION CARRIED**

**BUSINESS ARISING FROM MINUTES:**

- Branches over sidewalks – Clinton Taylor finished trimming the branches along the sidewalks.
- New sidewalk from Coldbrook and meeting up with the Village sidewalk. The County has asked for a price to plow and sand the new section of sidewalk. We discussed a possible time table and cost to plow the sidewalk. We will review this with our plow operator before submitting a price to Tim Bouter the County engineer.

**ACCOUNTS PAYABLE:**

The Clerk presented the invoices for Aug. and Sept. Pay out of fire protection \$108,824.76 and paid during the month \$5,646.87. Sidewalk paid during the month \$728.96. War Memorial Fund paid during the month \$402.50 land survey.

**MOVED BY COMMISSIONERS FOOTE AND QUARTERMAIN THAT  
THE INVOICES BE PAID AS PRESENTED AND TO RATIFY THOSE PAID  
DURING THE MONTH. MOTION CARRIED**

**CORRESPONDENCE:**

- Fire Department - August 2019 Incident Report
- Windows Update – Windows 7 (our current system) is reaching the end of its extended support from Microsoft as of Jan. 14, 2020. After this date it could put our system at a higher than normal risk of security attacks.
- Occupant Load for Waterville Fire Hall. An occupancy load calculation was carried out on August 30, 2019 by Fire Official Dylan Dauphinee. Occupant Load signs were provided to us from the County.

**OTHER BUSINESS:**

Hole in Sidewalk – We were advised on Sept. 09<sup>th</sup> that there was a hole in our sidewalk close the Cambridge Elementary School. The hole was approximately 3’ x 2’ wide by 1.5’ deep. Members of the fire department installed pylons and caution tape around the hole that evening. It appeared that the hole was caused by a storm drain in front of the hole that washed out. The DOT was notified. DOT filled the hole with gravel the next morning. We were advised DOT is reviewing the situation to determine how to fix the situation.

- Eves on a OH door out of set and will need adjusting.
- Postal boxes in Cambridge are in a deteriorating condition. The Village will write a letter to Canada Post.
- War Memorial in Waterville – The County will issue a permit when we supply an engineered foundation plan for the monument.

**Community Representatives:**

**Waterville Recreation Club** – Field Day had a good turn out and attendance.

**Woodville Community Centre** – Corn boil Aug. 25<sup>th</sup> free for community members 80+ people attended. 20 dozen ears of corn, hot dogs, ice cream and cake provided. Music provided by ukulele group. Request for play group to start for fall has begun. Some repairs and painting done after new lights installed,

Trails – approved \$5,000.00 for repairs, gravel and new culvert. Tennis court washed by fire department, repairs will be done soon.

**Grafton Community Centre**

Community Centre washrooms are not barrier free yet. We are working on it. During hurricane Dorian we were not open as a warming centre.

**FIRE DEPARTMENT:**

- New Pumper 12 – The tank is installed and plumed up. We could have the truck by the middle of Oct.
- Fire Department Fund Raiser starts next Monday. With the funds the Fire Dept. will pay for a Camera and a Blitzfire (ground mounted oscillating nozzle) for the new #12.
- Hurricane Dorian – EMO did not ask to have the Fire dept. open as a warming centre. People could stop by. Some came to replenish water, with no power, water pumps not working.
- Water Holding Tank with Storage Building Over – Roscoe Construction will give a budget price. Then it will put out for tender.

**ADJURNMENT:** There being no further business and **MOVED BY COMMISSIONER FOOTE**, meeting adjourn, at 8:40 p.m.

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**Holleman, Chairman**

.....**Simon**  
**William Farrell, Clerk**