

The regular monthly meeting of the Village Commissioners of Cornwallis Square was held in the village office, Cambridge on **TUESDAY, DECEMBER 18, 2018.**

IN ATTENDANCE: Chairman – Simon Holleman
Commissioners – Keith, Foote and Cooke.
Clerk – Bill Farrell
Fire Department – Chief Johnstone, Firefighters Gates & Rafuse

Guest:

CALL TO ORDER: The Chairman called the meeting to order at 7:30 p.m.

**MINUTES: MOVED BY COMMISSIONERS FOOTE AND KEITH THAT
THE MINUTES OF THE REGULAR MEETING HELD ON
NOVEMBER 20, 2018, BE APPROVED AS CIRCULATED.
MOTION CARRIED**

BUSINESS ARISING FROM MINUTES:

- Roscoe Construction Quote – Quote #1 - \$3,557.74 + HST - Install upper cabinets and mill work to match existing in kitchen. Quote #2 - \$4,912.55 + HST - Install 16 swinging doors under front of stage in banquet hall. We will tentatively proceed with the two projects, but hold off on issuing a purchase order until we (1) determine if the kitchen wall is steel stud and (2) view the swinging doors installed by Roscoe Construction at the Wolfville School.

**MOVED BY COMMISSIONERS COOKE AND FOOTE THAT THE
VILLAGE PROCEED WITH THE TWO PROJECTS PENDING THE
OUTCOME OF THE KITCHEN WALL AND A FAVORABLE REVIEW OF
WOLFVILLE PROJECT MOTION CARRIED**

ACCOUNTS PAYABLE:

The Clerk presented the invoices for Nov and Dec. Pay out of fire protection \$41,742.66 and paid during the month \$1,979.10. Paid out of sidewalk during the month \$728.96 - plow payment. Paid out of US account 70 cents activity fee.

**MOVED BY COMMISSIONERS COOKE AND FOOTE THAT THE
INVOICES BE PAID AS PRESENTED AND TO RATIFY THOSE PAID DURING
THE MONTH. MOTION CARRIED**

CORRESPONDENCE:

- Blue Cow Marketing – Quote to rebuild and upgrade the Fire Department & Village Web Site. Quote \$ 997.00 less a discount of 50% down to \$498.50 + HST. This upgrading is necessary maintenance because of the changes to the MGA coming into effect January 2019. Commissioners Keith and Foote maintain the updates to the Village Web Site.
- Village elections – We received some interesting information from a number of villages as to how they handle village elections.

OTHER BUSINESS:

- Waterville War Memorial – The committee had a fund raiser in Nov. and are planning a fund raiser in the new year. The clerk will administer the funds raised deposited into a village bank account. Committee member and village commissioner Cathy Cooke turned over \$607.30 to the clerk for deposit. The monument itself will cost \$17,500.00. The manufacturer requires a 50% down payment before starting the project. The committee is asking the village to front the 50% \$8,750.00 down payment. The total project is projected to cost \$26,500.00 and Veterans Affairs Canada will contribute up to 50% of this cost if the committee can raise the first 50%.

MOVED BY COMMISSIONERS FOOTE AND COOKE THAT THE VILLAGE ADVANCE THE 50% (\$8,750.00) DOWNPAYMENT FOR THE MONUMENT. MOTION CARRIED

FIRE DEPARTMENT:

- Truck #31 is out of action. Electronics are causing a transmission problem. A new wire harness has been ordered.
 - Truck #21 froze up – Transfer case to put pump in gear. Put in drive to pump, trouble with blowing air. It still works but not as it should,
 - New Pump Truck #12 Chassis – to be built in January and delivered in February.
 - Deputy Chief Pineo will not reoffer. Cathy Cooke is the new 2nd Deputy Chief.
 - A smoking policy has been made up and signs are being printed.
 - We received lighting quotes for the two building, convert to LED lights.
 - The grease traps in the building need to be pumped out.
- Pole Saw – The Fire Department requested we purchase a pole saw for truck # 41 at cost of \$810.00 + HST.

MOVED BY COMMISSIONERS KEITH AND FOOTE THAT THE VILLAGE PURCHASE A POLE SAW FOR TRUCK #41 MOTION CARRIED

Kings County Councilor Brian Hirtle

- He was not in attendance but passed on some information through Commissioner Keith to be passed to the Village.
- Thank you for the wonderful meal at the Waterville Fire Department Christmas Dinner.
- There is federal money for work on the sewer lagoon in Waterville.
- Webster property in Cambridge is attached to the reservation and will become federal property.

ADJOURNMENT: There being no further business and **MOVED BY**
COMMISSIONER FOOTE, meeting adjourn, at 8:15 p.m.

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Simon Holleman, Chairman

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William Farrell, Clerk