

The regular monthly meeting of the Village Commissioners of Cornwallis Square was held in the village office, Cambridge on **TUESDAY, NOVEMBER 20, 2018.**

**IN ATTENDANCE:** Chairman – Simon Holleman  
Commissioners – Keith, Quartermain, and Foote.  
Clerk – Bill Farrell  
Fire Department – Deputy Chief Pineo,

**Guest:**

**CALL TO ORDER:** The Chairman called the meeting to order at 7:30 p.m.

**MINUTES: MOVED BY COMMISSIONERS QUARTERMAIN AND FOOTE  
THAT THE MINUTES OF THE REGULAR MEETING HELD ON  
OCTOBER 16, 2018, BE APPROVED AS CIRCULATED.  
MOTION CARRIED**

**BUSINESS ARISING FROM MINUTES:**

- Bus Shelter – We are requesting a civic number for our bus shelters. Kings Transit has their own name and number system for bus shelters. A bus stopping on a highway has a higher probability of an accident

occurring, even a medical distress could occur at a shelter. The 911 dispatchers will require the closest civic number.

**ACCOUNTS PAYABLE:**

The Clerk presented the invoices for Oct and Nov. Pay out of fire protection \$38,690.83 and paid during the month \$1,375.39. Paid out of sidewalk during the month \$728.96 - plow payment.

**MOVED BY COMMISSIONERS KEITH AND QUARTERMAIN THAT  
THE INVOICES BE PAID AS PRESENTED AND TO RATIFY THOSE PAID  
DURING THE MONTH. MOTION CARRIED**

**CORRESPONDENCE:**

- Bus Shelters Insurance Quote – 4 new bus shelters including the concrete pads, is \$212.00 with a \$2,500.00 deductable (for damage). Liability will extend with no additional premium.

- Workers Compensation – Changes to the Act – Front Line & Emergency Response Workers. Presumptive benefits for PTSD. Claims will be accepted unless the contrary is shown. Certain types of workers no longer need to demonstrate their PTST is work related.

**OTHER BUSINESS:**

- Revised MGA – Villages are now required to have an Audit Committee. The village audit committee must post a quarterly report on a public website. An annual summary report must be submitted to Department of Municipal Affairs by Sept. 30<sup>th</sup>.
- Waterville War Memorial – The community of Waterville is raising funds to erect a war memorial in Waterville. The committee includes Village Commissioner Cathy Cooke. They are asking if the village will administer the funds raised for the monument. The clerk is willing to do so.
- Smoking Policy – The Village and Fire Dept. has no clear smoking policy. We will draw up a policy. No smoking within 4 meters of an entrance.
- Kings County Councilor Brian Hirtle has a check from the county for the final 20% for the Grafton dry hydrant.
- Roscoe Construction Quote – We have two quotes. #1- \$4,912.55 + HST - Fix front of stage in the banquet hall. #2- \$3,557.74 +HST – Install 12’ of upper cabinets and mill work to match existing in the kitchen. Recommended we take these quotes under advisement.
- Sell Old Pumper #12 – We require a motion to sell the old pumper when we receive our new one and put in into service.

**MOVED BY COMMISSIONERS KEITH AND FOOTE THAT THE VILLAGE SELL OUR CURRENT PUMPER #12 AFTER WE RECEIVE THE NEW PUMPER AND IT IS IN SERVICE, ESTIMATED VALUE IS BETWEEN \$50,000.00 AND \$75,000.00 MOTION CARRIED**

**FIRE DEPARTMENT:**

- Defibulator – The Fire Department received 3 quotes for defibulators. #1 - Canada Safety Supply \$1,785.05 + HST. #2- Heart Felt Response \$1,499.99 + HST. #3 – Ferno Canada \$1,990.00 + HST. Fire Dept. considers Canada Safety Supply the best because of low maintenance, longer pad replacement time and has a seven year warranty. They requested 3 units for the fire trucks. The above quotes are per unit delivered.

**MOVED BY COMMISSIONERS QUARTERMAIN AND FOOTE THAT THE VILLAGE PURCHASE 3 SETS OF DEFIBULATORS FOR THE FIRE DEPARTMENT MOTION CARRIED**

**ADJOURNMENT:** There being no further business and **MOVED BY COMMISSIONER FOOTE**, meeting adjourn, at 8:35 p.m.

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**Simon Holleman, Chairman**

**William Farrell, Clerk**