

The regular monthly meeting of the Village Commissioners of Cornwallis Square was held in the village office, Cambridge on **TUESDAY, APRIL 17, 2018.**

IN ATTENDANCE: Chairman Holleman

Commissioners – Keith, Quartermain, Foote and Cooke.

Clerk – Bill Farrell

Fire Department – Chief Johnstone and Fire Fighters Rafuse and Gates

Guest -- Kings County Councilor Brian Hirtle

CALL TO ORDER: Chairman Holleman called the meeting to order at 7:30 p.m.

MINUTES: MOVED BY COMMISSIONERS QUARTERMAIN AND FOOTE THAT THE MINUTES OF THE REGULAR MEETING HELD ON MARCH 20, 2018 BE APPROVED AS CIRCULATED. MOTION CARRIED

BUSINESS ARISING FROM MINUTES:

- Parking Lot Lighting- We received a quote from Larry Morse Electric to install 3 300watt LED lights with photo cell on the north side of the fire hall, directed on to the parking lot. The price is \$2,876.00 +HST.

MOVED BY COMMISSIONERS COOKE AND QUARTERMAIN THAT THE VILLAGE AWARD THE CONTRACT TO INSTALL THE FLOOD LIGHTS ON THE NORTH SIDE OF THE FIRE HALL. MOTION CARRIED

- Damage to Fire hall – We received a copy of quote from Roscoe Construction for \$17,895.98 + HST to remove and rebuild. A quote was also received from Valley Alarm for \$464.35 +HST to replace the door reader and strike. The insurance company has agreed to wave the deductible. That means we will not be out of pocket for the repair costs.

- Grafton Dry Hydrant – We have 3 quotes – (1) Ken Lutz Excavating \$23,100.00 + HST (2) Howard Little Excavating \$25,000.00 + HST, (3) LRD Excavating \$26,625.00 + HST. Ken Lutz & Howard Little provided a drawing outlining the work. Ken Lutz also provided a copy of his Certificate of Qualified Watercourse Installer. Ken Lutz Excavating has the best price and the qualifications to do the work.

MOVED BY COMMISSIONERS QUARTERMAIN AND COOKE THAT THE VILLAGE AWARD THE CONTRACT FOR THE DRY HYDRANT IN GRAFTON TO KEN LUTZ EXCAVATING. MOTION CARRIED

Continue BUSINESS ARISING FROM MINUTES:

- Property Donation from Michelin – We received a copy of the “This Gift Agreement” from Michelin. The papers are signed by Michelin and the Village. The property is now ours.

ACCOUNTS PAYABLE:

- The Clerk presented the invoices for Mar. and Apr. -
Fire \$40,337.39. Paid during the month \$6,942.06 out of Fire.
Sidewalk \$653.09. Paid during the month \$728.96 out of Sidewalk.

**MOVED BY COMMISSIONERS QUARTERMAIN AND FOOTE THAT
THE INVOICES BE PAID AS PRESENTED AND TO RATIFY THOSE
PAID DURING THE MONTH. MOTION CARRIED**

CORRESPONDENCE:

- Fire Department Incident report for Mar. 2018.
- Fire Department nominations for Chief & Deputy Chief - Chief Wayne Johnstone,
1st Deputy Chief Wayne Pineo, 2nd Deputy Chief Everett Dominey
- There will be a Village Municipal Meeting – Wednesday April 18 at 7:00pm at the
Municipal Building in the Orchard Room.
- Kings County – Emergency Management Plan - Risk Analysis Review.

OTHER BUSINESS:

Village Annual Electors Meeting. The Annual Meeting will be held on Tuesday May 22
at 8:00pm in the Banquet Hall at the Waterville Fire Department.
- Bus Shelters – Funding Package – is there a standard for shelters with Kings Transit.
- Chicken BBQ May 27th in Woodville – Apple Blossom weekend.

FIRE DEPARTMENT:

- Memorial Plaque for Deceased Chairman George Foote – It was agreed we should
install a plaque honoring George Foote plus plaques for Commissioners Stuart Johnstone
and Larry Anderson. The plaques should match existing plaques now in the Fire Hall.
- Big Flow is being painted and should be ready for delivery in the middle of May.
- Ladder Truck – alarms are going off, probably an oxygen sensor, ordering a couple of
sensors. The Ladder Truck will have its regular testing in May.
- Grass Fire in Grafton – Natural Resources spoke to the home owner. The Fire Dept is
responsible for suppression only. Only two can ticket, Natural Resources and the Bylaw
Enforcement Officer.
- Commissioner John Foote thanked everyone for all their support to the family on the
passing of Past Village Chairman George Foote.
- Update the pictures on the Village Commissioners and find an area for pictures of past
Commissioners.
- Fire Dept. requesting maps of the fire boundary lines from the County.

Councilor Brian Hirtle

- Budget not approved yet. The county is still working on the budget.
- Grand View Manor- Interviewing for new administrator next week.
- PAC – Start up next week – Land Use Bylaw.
- Grass Fire in Grafton – Received complaints, no charges laid, land owner will receive alternative justice, educated about setting fires.
- County’s new complex will not be as restrictive as the existing building to public access. It is a public building and will be more accessible to the public.
- County Public Works Building – still no decision as to location, still in discussion.
- Airport Property in Cambridge – Drive In land to be purchased.
- 3rd turning lane proposed to New Industrial Park (Airport Property). A 3rd turning lane is needed to Central Kings School.

AJOURNMENT: There being no further business and **MOVED BY COMMISSIONER FOOTE** meeting adjourn, at 8:40 p.m.

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Simon Holleman, Chairman

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William Farrell, Clerk