

The regular monthly meeting of the Village Commissioners of Cornwallis Square was held in the village office, Cambridge on **TUESDAY, MARCH 20, 2018.**

IN ATTENDANCE: Chairman Holleman

Commissioners – Keith, Quartermain, Foote and Cooke.

Clerk – Bill Farrell

Fire Department –Chief Johnstone and Fire Fighters Rafuse and Gates

Guest -- Kings County Councilor Brian Hirtle

CALL TO ORDER: Chairman Holleman called the meeting to order at 7:30 p.m.

MINUTES: MOVED BY COMMISSIONERS QUARTERMAIN AND COOKE THAT THE MINUTES OF THE REGULAR MEETING HELD ON FEBRUARY 20, 2018 BE APPROVED AS CIRCULATED. MOTION CARRIED

BUSINESS ARISING FROM MINUTES:

- Parking Lot Lighting- NSP advised it will require 2 to 3 poles installed at \$1,000.00 to \$1,200.00 each. Getting power to these poles could be a problem. We will require permission from the Dept. of Natural Resources who own the trail to cross over their property. Then the trees between the existing pole and our new poles will have to be trimmed or cut down to string the power lines. One suggestion was we could install light standards in the green space between the building and driveway along the parking lot. This would require cutting a trench across the asphalt driveway to run the underground power lines. Another suggestion was we upgrade the three existing flood lights on the north side of the fire hall to larger higher wattage that could light up the parking lot.

MOVED BY COMMISSIONERS QUARTERMAIN AND FOOTE THAT THE VILLAGE GET A PRICE TO UPGRADE THE EXISTING FLOOD LIGHTS ON THE NORTH SIDE OF THE FIRE HALL. MOTION CARRIED

- Property Donation from Michelin – We received a copy of the “This Gift Agreement” from Michelin. They ask that we sign and forward to them for their signature to complete the transaction.

MOVED BY COMMISSIONERS QUARTERMAIN AND FOOTE THAT THE VILLAGE SIGN THE GIFT AGREEMENT AS PER THE TERMS OF CONVEYANCE FOR THIS PARCEL OF LAND. MOTION CARRIED

ACCOUNTS PAYABLE:

- The Clerk presented the invoices for Feb. and Mar. -
Fire \$26,952.48. Paid during the month \$4,936.20 out of Fire.
Sidewalk \$807.67. Paid during the month \$728.96 out of Sidewalk.
Recreation - Paid during the month \$1,700.00

**MOVED BY COMMISSIONERS KEITH AND COOKE THAT THE
INVOICES BE PAID AS PRESENTED AND TO RATIFY THOSE PAID
DURING THE MONTH. MOTION CARRIED**

CORRESPONDENCE:

- Village sent e-mail to Michael Best – NS Transportation & Infrastructure regarding the bad condition of the Bligh Road in Woodville.
- Village Use of Credit Cards – A pole as to what Villages use credit cards and what if any policies are in place.
- Fire Department Incident report for Feb. 2018.

OTHER BUSINESS:

- Damage to Fire Hall – Tuesday evening Mar 13, 2018 around 10:00 pm the parking lot snow plow operator backed into the Waterville Fire Hall Building, causing significant damage to the south west corner. Mike Ward of Marsh Adjustment is handling the claim and working with Roscoe Construction to determine a cost to repair.
- Security System Upgrade – Wireless pendant for participants alone in the workout room for monitoring for help if needed. Replace south east corner camera due to camera fault.

**MOVED BY COMMISSIONERS FOOTE AND QUARTERMAIN THAT
THE VILLAGE PROCEED WITH THE SECURITY SYSTEM
UPGRADES. MOTION CARRIED**

- Grafton Dry Hydrant – The Village has received 3 quotes to upgrade the dry hydrant on the Black Rock Rd. in Grafton. Copies of these quotes have been passed on to Brian Hirtle from the County of Kings. The County has a budget of \$25,000.00 for dry hydrants. Payment could be spread over two or more years depending on the number of requests for funding.

FIRE DEPARTMENT:

- New Big Flow due middle of May. We will need to change the suction hose. Our fittings are out of date with the new equipment. We will require adaptors to fit old with new.
- Windows have been installed in some interior doors as a safety feature.
- We will be replacing a portable radio. New Radio is \$1,200.00 and to fix the existing will be \$900.00.
- One of the sump pumps has a broken switch and is very expensive to replace.

FIRE DEPARTMENT: Continued

- Turn Out Gear – 11 coming due, their manufacturers designated life will expire. They cost roughly \$2,000.00 each. We will purchase 5 in this year’s budget and another 5 in next years.
- CPI asking up to .9% funding.

Councilor Brian Hirtle

- The county is working on the budget.
- Police Advisory Committee – They had a tour of the new RCMP Headquarters in Dartmouth. It is an amazing place to see.
- Housing Form at the County. There is a housing shortage for intellectually impaired adults.
- Fire Department asking for CPI .9%.

AJOURNMENT: There being no further business and **MOVED BY COMMISSIONER COOKE** meeting adjourn, at 8:30 p.m.

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Simon Holleman, Chairman

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William Farrell, Clerk